



Position Description:  
Minister to Children and Families  
revised 8-4-23

**Purpose/Principal Function:** To develop and implement a holistic strategy of exposing & expanding Christian *FAITH*, engaging in Christian *FORMATION*, and enlisting in Christian *FRUITFULNESS* for the children and families of Chestnut Grove (birth – 6<sup>th</sup> grade).

**Job Classification:**

- Exempt (salaried) full-time ministerial position
- Requires live participation, frequently including nights, weekends, and holidays
- Benefits include paid employee medical insurance, 403b annuity, and time off
- Salary \$51,000-56,000 commensurate with experience and/or education

**Working Relationships:**

- Actively guides children & family related teams & committees, and supports other teams & committees according to gifts, interests, and current needs
- Works with the direct supervision of the Senior Pastor
- Collaborates as a member of the pastoral staff in planning and implementing all congregational ministries and events
- Collaborates with Associate Pastor of Formation regarding children's formation initiatives

**Responsibilities:**

- Cultivate redemptive relationships with children, families, staff and adult leaders.
- Equip parents to be spiritual leaders for their children
- Provide pastoral care to children and their families
- Develop and evaluate a year-round, balanced ministry plan for ongoing discipleship, worship, and hands-on fruitfulness for children & families
- Provide leadership to volunteers and paid staff in all aspects of ministering to children.
- Serve as the staff consultant/resource to the Chestnut Grove Preschool and committee, in collaboration with Preschool Director
- Ensure children's safety and protection policies are current and observed by paid and volunteer leaders
- Engage in the overall life of the church

**The qualified candidate will:**

- Love God as his/her highest priority
- Demonstrate dynamic faith in Christ, exercising disciplines in maintaining spiritual health, and modeling reliance upon God
- Experience a calling and a passion to serve the entire family unit through children's ministries

- Effectively communicate with diverse audiences using multi-modal methods
- Possess ability to delegate, coordinate, and work well with others
- Demonstrate knowledge of the special needs and learning styles of children
- Possess formal education and/or experience in childhood or Christian education and children's ministry (seminary training preferred)
- Demonstrate competency using computer software including: Office 365 & Google Suite

Interested candidates may submit resume' and cover letter via email to [searchteam@chestnutgrovebaptist.org](mailto:searchteam@chestnutgrovebaptist.org)